<table>
<thead>
<tr>
<th>Gate</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>G-12: Project Start</td>
<td><strong>Business Objective:</strong> Declare the start of the project. This gate is used to kick-off finalization of the feature set and project strategy. <strong>Owner:</strong> Program Sponsor <strong>Review Board:</strong> N/A</td>
</tr>
<tr>
<td>G-11: Project Strategy Lock-Down</td>
<td><strong>Business Objective:</strong> Approve a set of features and project strategy  <strong>Owner:</strong> Project Manager  <strong>Review Board:</strong> Program Sponsor, Program Manager, Project Manager, Contracting Organization(s), and Performing Organization(s)</td>
</tr>
<tr>
<td>G-10: Requirements Scope Lock-Down</td>
<td><strong>Business Objective:</strong> Approve the Scope of Work for which the organization will commit to develop requirements.  <strong>Owner:</strong> Project Manager  <strong>Review Board:</strong> Program Sponsor, Program Manager, Project Manager, Contracting Organization(s), and Performing Organization(s)</td>
</tr>
<tr>
<td>G-9: Definition Phase Plan Approved</td>
<td><strong>Business Objective:</strong> Approve the plan to execute the definition phase so that the project’s business requirements (scope, timeframe and cost) are met  <strong>Owner:</strong> Project Manager  <strong>Review Board:</strong> Program Sponsor, Program Manager, Project Manager, Contracting Organization(s), and Performing Organization(s)</td>
</tr>
<tr>
<td>G-8: System Requirements Definition Approved</td>
<td><strong>Business Objective:</strong> Obtain approval of the system requirements definition(s) from the Contracting Organization(s).  <strong>Owner:</strong> Project Manager  <strong>Review Board:</strong> Program Manager, Project Manager, Contracting Organization(s), and Performing Organization(s)</td>
</tr>
<tr>
<td>G-7: Lock-Down Level Estimates Complete</td>
<td><strong>Business Objective:</strong> Complete the estimates and scope refinement necessary for Lock-Down.  <strong>Owner:</strong> Project Manager  <strong>Review Board:</strong> Program Manager, Project Manager, Contracting Organization(s), Architecture Function of the Performing Organization(s), and Development Function of the Performing Organization(s)</td>
</tr>
<tr>
<td>G-6: Project Lock-Down (Also described as: Go/No Go Decision or Cross-functional Commitment to the Delivery of a Defined Set of Features and Functionality)</td>
<td><strong>Business Objective:</strong> Obtain commitment between the Performing Organization(s) and the Contracting Organization(s) for the delivery of a defined project scope of work within a defined timeframe. (This scope is a refinement of the G-10 scope/plan).  <strong>Owner:</strong> Project Manager  <strong>Review Board:</strong> Program Sponsor, Program Manager, Project Manager, Contracting Organization(s), Performing Organization(s), and Service Organization</td>
</tr>
<tr>
<td>G-5: Detailed Plans Complete</td>
<td><strong>Business Objective:</strong> Approve the detailed project plan and commit the appropriate resources to execute the plan.  <strong>Owner:</strong> Project Manager  <strong>Review Board:</strong> Project Sponsor, Program Manager, Project Manager, and Performing Organization</td>
</tr>
<tr>
<td>G-4: Begin Validation</td>
<td><strong>Business Objective:</strong> Ensure that the product meets the defined project scope and that the quality of the product is at an acceptable level to proceed to the Validation phase.  <strong>Owner:</strong> Validation Function of the Performing Organization(s)  <strong>Review Board:</strong> Program Manager, Project Manager, Validation function of the Performing Organization(s), and Development Function of the Performing Organization(s)</td>
</tr>
<tr>
<td>G-3: Begin System Certification (Product Acceptance Testing)</td>
<td><strong>Business Objective:</strong> Approve release of the product to System Certification Testing.  <strong>Owner:</strong> Contracting Organization(s)  <strong>Review Board:</strong> Program Manager, Project Manager, Contracting Organization(s), System Certification Function of the Contracting Organization(s), and Validation Function of the Performing Organization(s)</td>
</tr>
<tr>
<td>G-2: Begin FOA/Beta (Client Acceptance Testing)</td>
<td><strong>Business Objective:</strong> Approve release of the product for first office application.  <strong>Owner:</strong> Contracting Organization(s)  <strong>Review Board:</strong> Program Sponsor, Program Manager, Project Manager, Contracting Organization(s), System Certification Function of the Contracting Organization(s), Performing Organization(s), Validation Function of the Performing Organization(s), and Service Organization</td>
</tr>
<tr>
<td>G-1: Begin Controlled Rollout</td>
<td><strong>Business Objective:</strong> Approve the release of the product for controlled rollout. This gate is only required when a controlled rollout (CRO) is planned as an integral phase of the project.  <strong>Owner:</strong> Contracting Organization(s)  <strong>Review Board:</strong> Project Sponsor, Program Manager, Project Manager, Contracting Organization(s), Performing Organization(s), and Service Organization</td>
</tr>
<tr>
<td>G-0: General Availability</td>
<td><strong>Business Objective:</strong> Approve the release of the product for general availability.  <strong>Owner:</strong> Contracting Organization(s)  <strong>Review Board:</strong> Project Sponsor, Program Manager, Project Manager, Contracting Organization(s), Performing Organization(s), and Service Organization</td>
</tr>
</tbody>
</table>
AdHoc Report Requests Site Monitoring and Strategic Planning

Technical Support
- Advocate for Client requests for changes/enhancements
- Scope Refinement
- Develop Business Requirements
- Assign Resources
- Ongoing development of specifications and definitions, and feasibility studies

Product Development
- Release Strategy defined and selected
- Selection of items for release

Governance
- Technical requests for changes/enhancements
- Production Bug Detection/Reporting
- Customer Support
- User acceptance test

Program Management
- Change Request Management and Approval
- Deliverable Quality Reviews

Development
- Provides Advice on Open Requests and technical impact/scale
- Preliminary Resource Plan
- Develop high level WBS
- Develop System Requirements Specification
- Develop interface Specifications

Quality Assurance
- Provides Advice on Open Production Bugs
- Preliminary Resource Plan
- Quality Plan Developed
- Quality Plan Refined
- Develop Test Strategy

Operations
- Provides Advice on Open Production Bugs
- Configuration Management Plan developed
- Environment Configuration and Release Engineering

Site Measurement
- AdHoc Report Requests

Overarching Activities
- General Gate Dependent
- Security Gate Dependent
- Procurement Gate Dependent
- Service Level Agreement Gate Dependent
- Asset Management Gate Dependent
- Policy and Procedure Revisions and Document Management

Capacity Planning
- Establish Initial Requirements
- Determine measurements

Security Administration
- Management of Intellectual Assets
- Access Control to Physical and System Environments, Utilities, Network Data, etc.

Procurement
- Monitors Releases for System Requirements that require Procurement
- Monitors Office Acquisition

Independent of Gates
- Signed Statement

Service Level Agreement
- Change Control and Inventory Records
- Lease Management and Oversight

Asset Management
- Insurance, Warranty and Service Data
- Lease Management and Oversight

Policy and Procedure Revisions and Document Management
- Scheduled Periodic and Event Driven Reviews
- Distribution and Library Update)

Clients/Partners
- Notification of Site Problem/Outage
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