HORIZON

<Project Name>
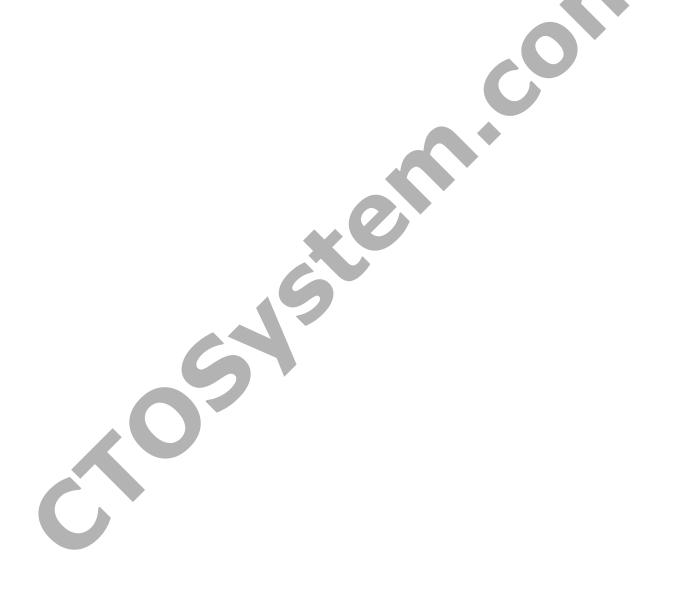# Bill of Materials

Version <1.0>

Revision History

Date	Version	Description	Author
<dd/mmm/yy>	<x.x>	<details>	<name>

Table of Contents

Bill of Materials

1. Introduction

[Provide an overview of the entire document.]

1.1 Purpose

[Describe the purpose of the software to which this document applies.]

1.2 Scope

*[Identify the recipients for the items identified in the **Bill of Materials**, for example, the source code is typically not released to all recipients]*

1.3 Definitions, Acronyms and Abbreviations

*[This subsection should provide the definitions of all terms, acronyms, and abbreviations required to properly interpret the **Bill of Materials**. This information may be provided by reference to the project Glossary.]*

1.4 References

*[This subsection should provide a complete list of all documents referenced elsewhere in the **Bill of Materials**. Each document should be identified by title, report number (if applicable), date, and publishing organization. Specify the sources from which the references can be obtained. This information may be provided by reference to an appendix or to another document.]*

1.5 Overview

*[This subsection should describe what the rest of the **Bill of Materials** contains and explain how the document is organized.]*

2. Version Description

2.1 Inventory of Materials

[List all the physical media (CDs, floppies, etc) and associated documentation that make up the software version being released. Identify numbers, titles, abbreviations, dates, versions and release numbers as applicable.]

2.1.1 Handling Considerations

[Describe safeguards for handling the material, such as concerns for static and magnetic fields, and instructions and restrictions regarding duplication and licensing.

2.2 Inventory of Software Contents

[List all the files that make up the software version being released. Identify numbers, titles, abbreviations, dates, versions and release numbers as applicable.]

2.3 Changes

[List all the changes incorporated into the software version since the previous version. Identify, as applicable, the problem reports and Change Requests associated with each change. Describe the effect of each change on software use or operation as applicable.]

2.4 Adaptation Data

[Identify any site-unique data contained in the software.]

2.5   Installation Instructions

[Provide or reference the following information:

- *Instructions for installing the software, and*

- *Procedures for determining whether the version has been installed properly.*

2.6   Known Errors and Problematic Features

[Identify any possible problems or known errors with the software at the time of release. Describe steps that can be taken to recognize, avoid, correct or handle the problematic features.]